

Summerfield Subdivision Property Owners Association, Inc.
110 Whispering Oaks Drive
Longs, SC 29568
office@summerfieldpoa.org
<https://summerfieldpoa.org>

Meeting Minutes

Date: January 15, 2026

Meeting Start: 7:06pm

Call to Order

Meeting called to order by Pat McAleer at 7:06pm.

Roll Call to Establish Quorum

- Pat McAleer, President
- Kimberly Todd, Vice President
- Courtney Whatley, Secretary
- Debbie Bowers, Treasurer
- Ellen Rindfuss, Board Member
- Other community members present

Quorum established.

Approval of Previous Minutes

Minutes from the previous meeting were approved via email.

Reports

Treasurer's Report (Debbie Bowers)

- **Quarterly Financials (Available on Website)**
 - **Money Market:**
 - Beginning Balance: \$33,192.14
 - Ending Balance: \$33,207.64
 - Interest Earned: \$15.50
 - **Drainage Fund:**
 - Beginning Balance: \$13,533.82
 - Ending Balance: \$13,536.69
 - Interest Earned: \$2.87

- **Checking Account:**
 - Beginning Balance: \$5,574.76
 - Ending Balance: \$4,711.83
- **Total Interest:** \$18.37
- **Income:**
 - Violation Fees: \$0.00
 - COA Fees: \$0.00
 - Late Fees: \$0.00
 - Property Damage Insurance Reimbursement- \$513.00
 - **Total Income:** \$531.37
- **Receivables:** \$5,097.39
- **Expenses:**
 - Insurance Expense – \$0.00
 - Lawn Care - \$149.15
 - Computer & Internet Expenses - \$0.00
 - Merchant Services - \$10.00
 - Miscellaneous Expenses - \$0.00
 - Office Supplies - \$0.00
 - Meeting Room Expense - \$0.00
 - Meals & Entertainment YOTM- \$0.00
 - Postage - \$0.00
 - Pest Control - \$0.00
 - Professional Fees - \$30.00
 - Repairs & Maintenance – \$513.00
 - Survey – Drainage - \$0.00
 - Taxes - \$0.00
 - Utilities – \$523.78
 - Filing Fees - \$00.00
 - Total Expenses – \$1,225.93
- Profit and Loss for 2025 was read

Secretary's Report (Courtney Whatley)

- 2 homeowner emails received the past quarter

President's Report (Pat McAleer)

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Committee Reports

Drainage Committee (Paul and Steve)

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Events Committee

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Covenant Committee

- Since the last meeting:
 - 1 violation reviewed
 - 1 advisory letter sent
 - 1 fine issued
 - 2 violations corrected
- All violations are reviewed by both the Committee and the Board.

Architectural Review Board (ARB)

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Beautification Committee

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Homeowner Comments

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New Business

- Poa dues letters mailed 1-12-26 Deadline for dues March 3, 2026
- Please consider running for the BOD's we have 3 positions open. Pat, Debbie & Kimberly
- Spring Cleanup date Sunday, May 3, 2026, If you need help, please reach out
- ARB requests please give BOD's a heads up with any changes you are going to do to the outside of your property
- Friendly reminders - Speeding, No Overnight Street parking, No Parking on the grass, Trash cans must be put away.
- We also should remind HO's of next meeting Date (March 12, 2026) and time and election meeting (April 9, 2026)

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Closing Remarks

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Adjournment

Meeting adjourned with thanks to all attendees.

Respectfully Submitted by:
Courtney Whatley, Secretary

- **Summerfield Board of Directors**
Pat McAleer, President
- Kimberly Todd, Vice President
- Courtney Whatley, Secretary
- Debbie Bowers, Treasurer
- Ellen Rindfuss, Board Member