

# Summerfield Subdivision Property Owners Association, Inc.

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110 Whispering Oaks Drive  
Longs, SC 29568  
office@summerfieldpoa.org  
<https://summerfieldpoa.org>

## Meeting Minutes - January 2025

### Time & Location

Date: January 2025

Time: 7:03 PM

Location: Not specified

### Call to Order

Meeting called to order at 7:03 PM by Pat McAleer, President.  
No homeowners present.

### Roll Call

Pat McAleer, President  
Kimberly Todd, Vice President  
Debbie Bowers, Treasurer  
Courtney Whatley, Secretary  
Whitley Manning, Board Member  
Ellen Rindfuss, Board Member  
Quorum established.

### Approval of Previous Minutes

Minutes from the previous meeting were approved via email.

### Treasurer's Report

Money Market:

Begin: \$34,790.38; End: \$34,829.55

Drainage Fund:

Begin: \$11,151.22; End: \$11,156.66

Checking:

Begin: \$2,596.65; End: \$1,541.53

Interest:

Money Market: \$39.17; Drainage: \$5.44; Total: \$44.61

Receivables: \$642.67

Expenses: \$1,055.12 (Lawn: \$345; Merchant Services: \$10; Pest Control: \$45; Professional Fees: \$150; Utilities: \$505.12)

2024 Profit and Loss available online.

### **Secretary's Report**

One email from homeowner received.

HOA dues and letters of intent to be mailed tomorrow.

### **President's Report**

Emphasized importance of letters of intent for Board/committee positions.

Appreciation expressed for volunteers.

Addressed speeding concerns and safety reminders.

Reminder about AR&B approvals for home repairs.

HOA dues remain unchanged, due March 3.

Encouraged participation in voting to reduce costs.

### **Committee Reports**

Events: Santa visit successful; planning St. Patrick's Day event.

AR&B & Covenants: Project and violation updates.

Drainage: Updates on Venture Engineering recommendations; prioritizing tasks.

Beautification: Veterans Day and Christmas decorations completed; Yard of the Month awarded; proposal to renew Coastal Yard Works.

### **Open Forum**

No homeowners present.

### **Unfinished Business**

Continued discussion on drainage and Venture Engineering priorities.

### **New Business**

Preparation of HOA dues mailings and election process planning.

### **Adjournment**

Board entered Executive Session post-meeting.

Next meeting scheduled for April 10, 2025, with elections.